



RABIATUL ADAWIYAH BINTI MOHD SAFIE

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PROFILE

Organised and adaptable IT students with basic knowledge in programming and database. Experience in troubleshooting computers and creating visual content using Canva. Able to work in a team and communicate well with others. Available to start full-time after 22 May 2026.

EDUCATION & ACHIEVEMENTS

Diploma In Information Technology Politeknik Besut, Terengganu **Aug 2023 - Present**

- Current CGPA: 3.63
- Dean's List Award for Semester 3
- Successfully completed Hotel Booking System (Semester 5 Project)

Certificate in Computer Systems Kolej Komuniti Jasin, Melaka **Graduate 2022**

- CGPA: 3.86
- Joined Business Program / Entrepreneurial Activities

WORK EXPERIENCE

Guru Ganti MyStep (Contract) **May 2023 – Aug 2023**

- Taught secondary school students on a temporary basis. Prepared teaching and learning materials.

Retail Assistant **Feb 2022**

- Assisted in stock management and provided customer service.

Barista & Waiter – Café the Next Chapter **Mac 2024**

- Prepared beverages and light meals.
- Delivered friendly and efficient customer service.

IT Intern – QTEC Technologies Sdn Bhd **Jan 2026 – May 2026**

- Assisted in system maintenance and troubleshooting
- Supported database management using MySQL
- Assisted in developing internal system features

SKILLS

- **Soft Skills:** Teamwork, problem-solving, communication, adaptability, Multitasking, Time Management
- **IT & Technical:** Laptop formatting, hardware troubleshooting
- **Programming:** MySQL, HTML/CSS (basic), Java (basic)
- **Tools:** Visual Studio, Laragon, phpMyAdmin, Microsoft Word, Excel, PowerPoint (Basic), Canva, XAMPP